

2. Special Housing Types Report

From the *MTCS Main Menu*,

- Use your mouse to click on the words 'MTCS Reports'

A yellow rectangular button with the text "MTCS Reports" in blue, bold, sans-serif font.

The *MTCS Selection Menu* will appear on your screen.

2.1. Program Selection

From the Selection Menu, you must select a Section 8 program type to view this report.

Section 8 program types include:

1. Section 8 Certificates
 2. Section 8 Vouchers
 3. Section 8 Certificates & Vouchers
- Use your mouse to select one of these programs from the drop-down box

A yellow rectangular header with the text "Program Selection" in blue, bold, sans-serif font.A white rectangular dropdown menu with a black border. The text "S8 Vouchers" is displayed in black font. A small black downward-pointing arrow is visible on the right side of the menu.

- * This report is not available for Section 8 Moderate Rehabilitation programs

2.2. Level of Information

Once you have selected a 'program,'

- Use your mouse to place to select the 'level of information'
 1. National
 2. State
 3. Field Office
 4. Metropolitan Area
 5. County
 6. City or Locality
 7. Housing Agency
 8. Project (Public and Indian Housing only)
 9. Congressional District

 National

- * For detailed information on how to select a 'level of information,' go to the MTCS documentation web site:

www.hud.gov/pih/systems/mtcs/document.html

2.3. Select the Special Housing Types Report

After you complete the 'level of information' selection,

- Click on the '**Report Menu**' button

The *MTCS Report Menu* appears on your screen
- Use your mouse to select the *Special Housing Types Report*

[Special Housing Types](#)